

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, February 9, 2021  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor (virtual)
Peter F. Braun	Councillor
Cameron Cardinal	Councillor (in person, joined virtually at 1:58 p.m.)
David Driedger	Councillor
Eric Jorgensen	Councillor (virtual)
Anthony Peters	Councillor
Ernest Peters	Councillor
Lisa Wardley	Councillor (virtual)

**REGRETS:**

**ADMINISTRATION:**

Len Racher	Chief Administrative Officer
Carol Gabriel	Deputy Chief Administrative Officer
Fred Wiebe	Director of Utilities
Don Roberts	Director of Community Services
Jennifer Batt	Director of Finance
Byron Peters	Director of Projects and Infrastructure
Jeff Simpson	Director of Operations
Caitlin Smith	Manager of Planning and Development (virtual)
Grant Smith	Agricultural Fieldman
Willie Schmidt	Fleet Manager
Colleen Sarapuk	Recording Secretary

**ALSO PRESENT:**

Minutes of the Regular Council meeting for Mackenzie County held on February 9, 2021 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

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**AGENDA: 2. a) Adoption of Agenda**

**MOTION 21-02-094 MOVED** by Councillor Braun

That the agenda be approved with the following additions:  
9.b) Waste Fees

**CARRIED**

**ADOPTION OF PREVIOUS MINUTES: 3. a) Minutes of the January 27, 2021 Regular Council Meeting**

**MOTION 21-02-095 MOVED** by Councillor Cardinal

That the minutes of the January 27, 2021 Regular Council Meeting be adopted as amended.

**CARRIED**

**ADOPTION OF PREVIOUS MINUTES: 3. b) Minutes of the February 2, 2021 Special Council Meeting**

**MOTION 21-02-096 MOVED** by Councillor Sarapuk

That the minutes of the February 2, 2021 Special Council Meeting be adopted as presented.

**CARRIED**

**ADOPTION OF PREVIOUS MINUTES: 3. c) Business Arising out of the Minutes**

**MOTION 21-02-097 MOVED** by Councillor Jorgensen

That the update on the Little Red River Cree Nation letter of support be received for information and that a copy of the letter be included in the next council package.

**CARRIED**

**DELEGATIONS: 4. a) None**

**TENDERS: 5. a) None**

**PUBLIC HEARINGS: 6. a) None**

**GENERAL  
REPORTS:**

**7. a) CAO & Director Reports for January 2021**

**MOTION 21-02-098**

**MOVED** by Councillor Jorgensen

That the Northern Restructuring Project be added to the agenda as a standing item on a monthly basis.

**CARRIED**

**MOTION 21-02-099**

**MOVED** by Councillor A. Peters

That the CAO & Director reports for January 2021 be received for information.

**CARRIED**

**AGRICULTURE  
SERVICES:**

**8. a) West La Crete Drainage Project**

**MOTION 21-02-100**  
Requires 2/3

**MOVED** by Councillor Braun

That the budget be amended to include \$15,000 for the surveying and purchase of a portion of land (NE 8-106-15-W5M) for registration with Alberta Land Titles as a drainage ditch with funding coming from the General Capital Reserve.

**CARRIED**

**COMMUNITY  
SERVICES:**

**9. a) Alberta Health Services Ambulance Building Rental –  
Renewal**

**MOTION 21-02-101**

**MOVED** by Councillor E. Peters

That administration research building rental rates and that the Alberta Health Services ambulance buildings lease renewals be brought back to the next Council Meeting.

**CARRIED**

Reeve Knelsen recessed the meeting at 10:44 a.m. and reconvened the meeting at 10:55 a.m.

**COMMUNITY  
SERVICES:**

**9. b) Waste Fees (ADDITION)**

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**MOTION 21-02-102**  
Requires unanimous

**MOVED** by Councillor Jorgensen

That the discussion on waste fees be received for information.

**CARRIED**

**FINANCE:**

**10. a) Bylaw 1213-21 Fee Schedule Amendment (Water & Sewer Fees)**

**MOTION 21-02-103**  
Requires 2/3

**MOVED** by Councillor Wardley

That first reading be given to Bylaw 1213-21 being a Fee Schedule Bylaw amendment for Mackenzie County.

**CARRIED**

**MOTION 21-02-104**  
Requires 2/3

**MOVED** by Councillor Braun

That second reading be given to Bylaw 1213-21 being a Fee Schedule Bylaw amendment for Mackenzie County.

**CARRIED**

**MOTION 21-02-105**  
Requires Unanimous

**MOVED** by Councillor Braun

That consideration be given to go to third reading of Bylaw 1213-21 being a Fee Schedule Bylaw amendment for Mackenzie County at this meeting.

**CARRIED UNANIMOUSLY**

**MOTION 21-02-106**  
Requires 2/3

**MOVED** by Councillor E. Peters

That third and final reading be given to Bylaw 1213-21 being a Fee Schedule Bylaw amendment for Mackenzie County.

**CARRIED**

**FINANCE:**

**10. b) Notice of Motion – Minimum Tax for Agricultural Leases**

**MOTION 21-02-107**

**MOVED** by Councillor Jorgensen

That Motion 20-12-798 be rescinded as multiple minimums cannot be applied to one tax class.

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**CARRIED**

**MOTION 21-02-108**      **MOVED** by Deputy Reeve Sarapuk

That administration bring back all grazing lease Tax Rolls over \$50 for Council review, prior to mailing notices in 2021.

**CARRIED**

**FINANCE:**                      **10. c) Cheque Registers – January 25 – February 5, 2021**

**MOTION 21-02-109**      **MOVED** by Councillor Braun

That the Cheque Registers from January 25 – February 9, 2021 be received for information.

**CARRIED**

**ADMINISTRATION:**                      **14. f) Fort Vermilion School Division – Land Transaction**

**MOTION 21-02-110**      **MOVED** by Councillor Bateman

That the Fort Vermilion School Division – Land Transaction be TABLED until provincial mitigation funding is announced.

**DEFEATED**

**MOTION 21-02-111**      **MOVED** by Councillor E. Peters

That administration work with the Fort Vermilion School Division to complete a trade and land transfer for properties adjacent to the Blue Hills Community School, La Crete Public School and Fort Vermilion Public School.

**CARRIED**

Reeve Knelsen recessed the meeting at 12:15 p.m. and reconvened the meeting at 12:48 p.m.

Councillor Cardinal left meeting at 12:15 p.m.

**OPERATIONS:**                      **11. a) Policy ADM036 Municipal Shop Use**

**MOTION 21-02-112**      **MOVED** by Councillor Braun

That Policy ADM036 Municipal Shop Use be amended as

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presented.

**CARRIED**

**OPERATIONS: 11. b) Policy PW009 Dust Control**

**MOTION 21-02-113 MOVED** by Councillor Driedger

That Policy PW009 Dust Control be amended as presented.

**CARRIED**

**UTILITIES: 12. a) None**

**PLANNING AND DEVELOPMENT: 13. a) Bylaw 1205-20 Land Use Bylaw Amendment to Create a Zoning Overlay to Regulate Development in the Area Surrounding Mackenzie County Airports**

**MOTION 21-02-114 MOVED** by Councillor Driedger

That third and final reading be given to Bylaw 1205-20 being a Land Use Bylaw Amendment to Create a Zoning Overlay to Regulate Development in the Area Surrounding Mackenzie County Airports.

**CARRIED**

**MOTION 21-02-115 MOVED** by Councillor Braun

That administration prepare a new Land Use Bylaw Amendment to further restrict non-compatible uses near Mackenzie County airports.

**CARRIED**

**PLANNING AND DEVELOPMENT: 13. b) Bylaw 1207-21 Residential Developer Incentive**

**MOTION 21-02-116 MOVED** by Councillor Braun

That third and final reading be given to Bylaw 1207-21 being the Mackenzie County Residential Developer Incentive Bylaw.

**CARRIED**

**PLANNING AND 13. c) Bylaw 1214-21 Land Use Bylaw Amendment to Rezone**

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**DEVELOPMENT:** **Plan 202 0335, Block 6, Lots 27 to 31 from Hamlet Residential 1A “H-R1A” to Hamlet Residential 1B “H-R1B”**

**MOTION 21-02-117** **MOVED** by Deputy Reeve Sarapuk

That first reading be given to Bylaw 1214-21 being a Land Use Bylaw Amendment to rezone Plan 202 0335, Block 6, Lots 27-31 from Hamlet Residential 1A “H-R1A” to Hamlet Residential 1B “H-R1B” to accommodate single family dwellings without attached garages, subject to public hearing input.

**DEFEATED**

**ADMINISTRATION:** **14. a) Bylaw 1212-21 Subdivision & Development Appeal Board**

**MOTION 21-02-118** **MOVED** by Deputy Reeve Sarapuk

That first reading be given to Bylaw 1212-21 being the Subdivision and Development Appeal Board Bylaw for Mackenzie County.

**CARRIED**

**MOTION 21-02-119** **MOVED** by Councillor Braun

That second reading be given to Bylaw 1212-21 being the Subdivision and Development Appeal Board Bylaw for Mackenzie County.

**CARRIED**

**MOTION 21-02-120** **MOVED** by Councillor E. Peters

Requires Unanimous

That consideration be given to go to third reading of Bylaw 1212-21 being the Subdivision and Development Appeal Board Bylaw for Mackenzie County at this meeting.

**CARRIED**

**MOTION 21-02-121** **MOVED** by Councillor A. Peters

That third and final reading be given to Bylaw 1212-21 being the Subdivision and Development Appeal Board Bylaw for Mackenzie County.

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**CARRIED**

**MOTION 21-02-122**      **MOVED** by Councillor Braun

That Colleen Sarapuk be appointed as a Clerk of the Subdivision & Development Appeal Board for Mackenzie County, subject to successfully completing the training program in accordance with the Municipal Government Act.

**CARRIED**

**ADMINISTRATION:**      **14. b) Policy ADM030 Isolation Allowance  
Policy EMR003 Ambulance Service  
Policy MRES001 Mackenzie Regional Emergency  
Services, Shift Hours and Rotations  
Policy MRES002 Mackenzie Regional Emergency  
Services, Standard Operating Guidelines**

**MOTION 21-02-123**      **MOVED** by Deputy Reeve Sarapuk

That following policies be rescinded:

- Policy ADM030 Isolation Allowance
- Policy EMR003 Ambulance Service
- Policy MRES001 Mackenzie Regional Emergency Services, Shift Hours and Rotations
- Policy MRES002 Mackenzie Regional Emergency Services, Standard Operating Guidelines

**CARRIED**

**ADMINISTRATION:**      **14. c) Policy ADM059 Asset Management**

**MOTION 21-02-124**      **MOVED** by Councillor Jorgensen

That Policy ADM059 Asset Management be approved as presented.

**CARRIED**

**ADMINISTRATION:**      **14. d) Alberta Energy Regulator – Directive 067: Eligibility  
Requires for Acquiring and Holding Energy Licences  
and Approvals**

**MOTION 21-02-125**      **MOVED** by Councillor Wardley

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That administration submit feedback to the Alberta Energy Regulator regarding Directive 067: Eligibility Requires for Acquiring and Holding Energy Licences and Approvals as follows:

- Include municipalities in regards to tax collection
- Orphan Well Association to hire local

**CARRIED**

**ADMINISTRATION: 14. e) Plant Protein Alliance of Alberta – Letter of Support**

**MOTION 21-02-126 MOVED** by Councillor E. Peters

That a letter of support be provided to the Plant Protein Alliance of Alberta, requesting that the province continue to provide funding for their initiative to attract business investment to Alberta.

**CARRIED**

**ADMINISTRATION: 14. g) La Crete Agricultural Society – Request for Letter of Support**

**MOTION 21-02-127 MOVED** by Councillor Braun

That a letter of support be provided to the La Crete Agricultural Society for their Co-op Community Spaces grant application for the development of an orchard in the La Crete Mennonite Heritage Village.

**CARRIED**

**ADMINISTRATION: 14. h) Tompkins Improvement Board – Request for Letter of Support**

**MOTION 21-02-128 MOVED** by Councillor Jorgensen

That a letter of support be provided to the Tompkins Improvement Board for their grant application to construct a shell over the outdoor rink.

**CARRIED**

Reeve Knelsen recessed the meeting at 1:45 p.m. and reconvened the meeting at 1:59 p.m.

Councillor Cardinal rejoined the meeting virtually at 1:58 p.m.

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**ADMINISTRATION: 14. i) Caribou Update**

**MOTION 21-02-129** **MOVED** by Councillor Driedger

That the caribou update be received for information.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

**15. a) Council Committee Reports (verbal)**

**MOTION 21-02-130** **MOVED** by Councillor A. Peters

That the Council committee reports be received for information.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

**15. b) Municipal Planning Commission Meeting Minutes**

**MOTION 21-02-131** **MOVED** by Councillor Wardley

That the approved revised Municipal Planning Commission meeting minutes of December 17, 2020 and the unapproved meeting minutes of January 28, 2021 be received for information and that it be acknowledged that Motion MPC 20-12-167 was John W. Driedger's last motion.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

**15. c) Community Services Committee Meeting Minutes**

**MOTION 21-02-132** **MOVED** by Councillor Braun

That the approved minutes of the January 7, 2021 Community Services Committee Meeting be received for information.

**CARRIED**

**INFORMATION /  
CORRESPONDENCE:**

**16. a) Information/Correspondence**

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**MOTION 21-02-133**      **MOVED** by Councillor Wardley

That a letter of support be sent to the Minister of Advanced Education for Northern Lakes College regarding Alberta 2030: Building Skills for jobs.

**CARRIED**

**MOTION 21-02-134**      **MOVED** by Councillor Jorgensen

That a thank you note be sent to Maarten Braat for his letter dated January 25, 2021.

**CARRIED**

**MOTION 21-02-135**      **MOVED** by Deputy Reeve Sarapuk

That the information/correspondence items be accepted for information purposes.

**CARRIED**

Reeve Knelsen recessed the meeting at 2:51 p.m. and reconvened the meeting at 2:58 p.m.

**CLOSED MEETING:**      **17. Closed Meeting**

**MOTION 21-02-136**      **MOVED** by Deputy Reeve Sarapuk

That Council move into a closed meeting at 2:58 p.m. to discuss the following:

17. a) Town of High Level Regional Service Sharing Agreement (*FOIP, Div. 2, Part 1, s. 21, 24, 25*)
- b) Council/Administration Communication Protocol (*FOIP, Div. 2, Part 1, s. 17, 24*)
- c) Rocky Lane Area Road (*FOIP, Div. 2, Part, s. 21*)
- d) Long Run Exploration Outstanding Tax Arrears (*FOIP, Div. 2, Part, s. 24, 25*)

**CARRIED**

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors Present
- Len Racher, Chief Administrative Officer

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- Carol Gabriel, Deputy Chief Administrative Officer
- Fred Wiebe, Director of Utilities
- Don Roberts, Director of Community Services
- Jennifer Batt, Director of Finance
- Byron Peters, Director of Projects & Infrastructure
- Jeff Simpson, Director of Operations
- Caitlin Smith, Manager of Planning & Development
- Colleen Sarapuk, Recording Secretary

**MOTION 21-02-137**      **MOVED** by Councillor Driedger

That Council move out of a closed meeting at 3:35 p.m.

**CARRIED**

**CLOSED MEETING:**      **17. a) Town of High Level Regional Service Sharing Agreement**

**MOTION 21-02-138**      **MOVED** by Councillor Braun

That the Town of High Level Regional Service Sharing Agreement be received for information.

**CARRIED**

**CLOSED MEETING:**      **17. b) Council/Administration Communication Protocol**

**MOTION 21-02-139**      **MOVED** by Councillor E. Peters

That Council/Administration Communications Protocol be received for information.

**CARRIED**

**CLOSED MEETING:**      **17. c) Rocky Lane Area Road**

**MOTION 21-02-140**      **MOVED** by Deputy Reeve Sarapuk

That the Rocky Lane Area Road be received for information.

**CARRIED**

**CLOSED MEETING:**      **17. d) Long Run Exploration Outstanding Tax Arrears**

**MOTION 21-02-141**      **MOVED** by Councillor Wardley

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That Mackenzie County enter into an agreement for the payment of outstanding taxes with Long Run Exploration as discussed.

**CARRIED**

**NOTICE OF MOTION:** 18. a) None

**NEXT MEETING DATE:** 19. a) Next Meeting Dates

Committee of the Whole Meeting  
February 23, 2021  
10:00 a.m.  
Fort Vermilion Council Chambers

Regular Council Meeting  
February 24, 2021  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:** 20. a) Adjournment

**MOTION 21-02-142** **MOVED** by Councillor Jorgensen

That the Council meeting be adjourned at 3:38 p.m.

**CARRIED**

These minutes were approved at February 24, 2021 Regular Council Meeting.

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Joshua Knelsen  
Reeve

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Lenard Racher  
Chief Administrative Officer

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